

Carson City Leadership Institute 2026

CONFIDENTIAL APPLICATION FORM (please print or type and return to admin@carsoncitychamber.com)

Name _____
Last First Middle Name for Badge

Home Address _____
Number Street City Zip

Email Address _____ Home Phone _____

Office Phone _____ Cell Phone _____ T-Shirt Size: _____

Birth month/day _____ How Long in Nevada? _____

Highest Degree Earned _____

How did you hear about Carson City Leadership Institute? _____

Employment: Present Employer _____ Date started: _____

Type of business/organization _____

Title and responsibilities: _____

Short Biography: _____

Volunteerism: Volunteerism is an important component of leadership. List the associations/organizations for whom you volunteer at this time and describe your responsibilities. If you have not been involved in any community activities, please explain why.

<u>Organization</u>	<u>Volunteer Position</u>	<u>Responsibilities</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

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Additional Information:

A. Why Carson City Leadership Institute? Please explain your particular interest in Carson City and how your involvement in the Carson City Leadership Institute can benefit you and Carson City.

B. How will other members of the Class of 2026 benefit from your participation in the Carson City Leadership Institute?

C. List two significant opportunities or challenges facing Carson City now and describe how you may become involved in working on them.

D. What kinds of community boards, committees or groups would you like to be active with in the future?

F. How will the Carson City Leadership Institute program help you accomplish your goals to benefit your business, the community, and yourself?

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Eligibility Criteria: Applicant must be employed by a business or organization that has a current membership in good standing with the Carson City Chamber of Commerce. **Applicants must have the support and commitment of their employer. The signature of the business owner or supervisor of the business or organization is necessary as an indication of the applicant's time commitment to Carson City Leadership Institute.**

Chamber Member Business or Organization: _____

Name of Employer: _____

Employer Phone: _____ **Employer Email:** _____

Signature Employer: _____ **Title:** _____

Applicant's Signature: _____ **Date:** _____

Tuition: Tuition for Carson City Leadership Institute is \$1250 for Chamber members. Tuition covers all program costs including materials, meals, transportation and graduation.

How will your tuition be paid? Employer _____ Applicant _____ Employer & Applicant _____

Student Dietary Allergies: No: _____ Yes: _____ Type: _____

RELEASE: I authorize the release of any participant/personal property photographs or video taken only for commemorating and promoting the Carson City Leadership Institute program. **Initial:** _____

Leadership brings together a diverse group of people. One of the goals of the Leadership experience is to work towards a common goal and that common goal is the successful completion of a Leadership Project. It is through the project that true leaders emerge. Are you committed to working as a team to complete a project?

Initial: _____ **I am committed to working as a team to complete a project.**

Initial: _____ **I understand the purpose of the Carson City Leadership Institute program and acknowledge completion of this application does not ensure a candidate's acceptance.**

Initial: _____ **Attendance at each session is required for graduation and that I am unable to graduate if I miss more than one full session.**

Initial: _____ **If selected, I agree to commit the time and energy required. I also understand that I am required to participate in selected homework assignments as outlined in the handbook.**

Initial: _____ **I understand part of the Leadership experience will include participation in a group Leadership project and am willing to participate in any way I can.**

Initial: _____ **I acknowledge I have read the Leadership Student Handbook.**

Initial: _____ **A LAC member will distribute a personal radio earpiece to wear during tours to make sure you can hear your guides clearly at all times. A LAC member will collect them at the very end of each leadership day. You are responsible for returning these devices and will be charged a \$50 replacement fee should you fail to do so.**

Deadline: Application must be submitted with a \$500 deposit and received at the Carson City Chamber of Commerce, 1900 South Carson Street, Carson City NV 89701, **no later than 4:30 p.m., September 8, 2025.**

If you are accepted into Carson City Leadership Institute Class of 2025 and become unable to participate, your deposit will be returned less a \$50 processing fee. For questions on this program call 775-882-1565. You may submit payment online at: https://carsoncitychamber.com/spotlight/details/2025_leadership and email your application to admin@carsoncitychamber.com

Payment and Refunds: Tuition must be paid in full by 4:30 pm on September 26, 2025.

Once the program begins, neither tuition nor deposit can be refunded. Carson City Leadership Institute does not discriminate among applicants on the basis of race, religion, sex, national origin, color, age, or disability.